

NATIONAL SECURITY COUNCIL

Annex No. 6
to Resolution No. 40 of the National
Security Council
of 07 December 2023

Rules of Procedure of the Intelligence Activity Committee

Article 1 Introductory Provisions

- (1) The Rules of Procedure of the Intelligence Committee (hereinafter referred to as the “Rules of Procedure”) are the internal rules of the Intelligence Committee (hereinafter referred to as the “Committee”) which govern the meetings of the Committee.
- (2) The Rules of Procedure are adopted in accordance with Article 8 of the Committee's Statutes.

Article 2 Convening of the Committee Meeting

- (1) The Committee meets regularly in due course (but at least once every three months) or on an extraordinary basis if a member of the Committee so requests.
- (2) The members of the Committee and, where appropriate, invited representatives of the central administrative authorities and experts are invited to attend the Committee meeting by written invitation.

Article 3 Preparation of Documents for the Committee Meeting

The documents relating to competence of another member of the Committee must be referred to that member for comment. The submission report on the document must then include the outcome of the discussion.

Article 4 Course of the Committee Meeting

- (1) The Committee meeting is chaired by its Chairman. In his/her absence, the Vice Chairman of the Committee chairs the meeting.

- (2) The Committee has the capacity to act and to adopt conclusions if a majority of its members is present.
- (3) The conclusions of the Committee meeting are adopted by a vote of the members in the form of a resolution or in the form of a motion for a meeting of the National Security Council.
- (4) The meetings of the Committee are closed to the public and are governed by these Rules of Procedure.

Article 5 Silence Procedure

- (1) In exceptional and particularly urgent cases, in the period between the meetings of the Committee, where the documents may not be reasonably submitted in the standard way, the Chairman of the Committee may decide to approve the documents by silence procedure (*per rollam*) on the basis of a written request from the submitter of the document.
- (2) The document for approval by the silence procedure is sent in writing by the submitter, together with the request for approval by the silence procedure, to the Committee Secretariat, which distributes it to all Committee members. The document is approved by silence procedure if no participant in silence procedure objects to the final version within five working days. This period starts to run on the next working day following receipt of the document.
- (3) In the event of a persistent discrepancy, the document cannot be approved under silence procedure and the submitter presents it at the next Committee meeting.
- (4) The Committee's resolution on the document approved under silence procedure is submitted by the Director of the Committee Secretariat to the Chairman of the Committee for signing.

Article 6 Final Provisions

- (1) Amendments and additions to the Rules of Procedure are subject to approval by the National Security Council.
- (2) In matters not covered by these Rules of Procedure, the Rules of Procedure of the National Security Council shall apply *mutatis mutandis*.
- (3) The Rules of Procedure are available to the public on the website and at the seat of the Office of the Government of the Czech Republic. The full text of the Rules of Procedure in force is always be published on the website.

- (4) These Rules of Procedure will enter into force on the date of approval of the Committee's Statutes by the Government, i.e. 3 January 2024.